



www.cospe.com

REGISTERED OFFICE
AND PLANT

21020 TAINO (VA), Via della Novella 8 -
Italy

ADMINISTRATIVE
OFFICE

21020 TAINO (VA), Via Maffini 4 - Italy
Tel. +39 0331 570287
Email: cospe@cospe.com
PEC: cospesrl@pec.it

PRIVACY POLICY

This privacy policy will explain how Cospe s.r.l. a socio unico (hereinafter Cospe s.r.l.) uses the personal data that we collect on our website www.cospe.com

Document last updated on 01/03/2023

1. What data does Cospe s.r.l. collect?

Cospe s.r.l. collects the following data:

- Personal identification information (e.g. name, email address, phone number, ...).
- Information regarding rental services you might need.

2. How does Cospe s.r.l. collect your data?

You directly provide Cospe s.r.l. with most of the collected data, namely when you:

- Voluntarily complete our contact form or send us an email.

3. How will Cospe s.r.l. use your data?

Cospe s.r.l. collects your data in order to:

- Answer your inquiries via email or by phone.

4. How does Cospe s.r.l. store your data?

Cospe s.r.l. securely stores your data on password protected devices located at our administrative office and online on servers owned by Google, Inc. and protected by Two Factor Authentication (2FA).

Cospe s.r.l. will keep your data until the request to erase it or the withdrawal of consent to store it and process it.

5. What are your data protection rights?

Cospe s.r.l. would like to make sure you are fully aware of all of your data protection rights.

Every user is entitled to the following:

- **The right to access** – You have the right to request Cospe s.r.l. for copies of your personal data. Cospe s.r.l. may charge you a small fee for this service.
- **The right to rectification** – You have the right to request that Cospe s.r.l. correct any information you believe is inaccurate. You also have the right to request Cospe s.r.l. to complete any information you believe is incomplete.
- **The right to erasure** – You have the right to request that Cospe s.r.l. erase your personal data, under certain conditions.
- **The right to restrict processing** – You have the right to request that Cospe s.r.l. restrict the processing of your data, under certain conditions.
- **The right to object to processing** – You have the right to object to Cospe s.r.l.'s processing of your personal data, under certain conditions.

- **The right to data portability** – You have the right to request that Cospe s.r.l. transfer the data that it has collected to another organization, or directly to you, under certain conditions.

If you would like to exercise any of these rights, please contact Cospe s.r.l. via email: cospe@cospe.com. Cospe s.r.l. reserves the right to reply to any privacy related request within a month.

6. What are cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. A strictly necessary cookie is a type of cookie that is used by the website to function properly, without which the site would not work. This type of cookie does not collect any personally identifiable information about you and does not track your browsing habits.

Cospe s.r.l.'s website www.cospe.com relies solely on strictly necessary cookies.

For further information visit www.allaboutcookies.org.

7. Privacy policies on other websites

Cospe s.r.l.'s website www.cospe.com contains links to other websites. Cospe s.r.l.'s privacy policy applies only on its website, so if you click on a link to another website, you should read their privacy policy.

8. Changes to this privacy policy

Cospe s.r.l. keeps its privacy policy under regular review.

9. How to contact Cospe s.r.l.

If you have any questions about Cospe s.r.l.'s privacy policy, the data Cospe s.r.l. holds on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact Cospe s.r.l.

Email: cospe@cospe.com.

Phone: +39 0331 570287.

Address: Via Luigi Maffini 4, 21020 Taino (VA) - Italy

10. How to contact the appropriate authority

Should you wish to report a complaint or if you feel that Cospe s.r.l. has not addressed your concern in a satisfactory manner, you may visit www.garanteprivacy.it.